



## How to apply for Asylum, Reunification and Relocation

In order to claim asylum you must submit your application in person to one of the Regional Asylum Offices or the asylum units. You may also submit applications for members of your family, provided that they are with you in Greece and that they wish to do so.

Some of you will have already be pre-registered and therefore you will be waiting for an SMS from the Asylum Office to give you a date for your next appointment.

### STEP 1 - Pre Registering

For those of you who are not already pre-registered, you will need to use **SKYPE** to make an appointment to **pre-register** your application with the Asylum office.

#### **The instructions for gaining a skype interview are here:**

In order to make use of the asylum claim registration scheduling service you need the following: Required equipment: -PC or laptop, with broadband internet access; -headset (including microphone); -webcamera; -having installed the Skype application and a Skype user account; -

Alternatively: -Smartphone or tablet with internet access and integrated camera; -having installed the skype application on your mobile device - being signed in your skype user account; - Purchase of skype talk time is NOT required.

Calling asylum.service via skype is free of charge.

How to make the call: 1. Contacts 2. Add Contact 3. Search Skype Directory of the user asylum.service 4. After having added the user to your contacts, make the skype call.

After login in to skype, please follow the steps 1 to 4 listed above Persons who wish to submit an asylum application can call via skype the user with the caller ID as listed below.

**Please note the caller ID changes dependent upon your nationality and purpose of your appointment.**

## SKYPE SCHEDULE FOR ASYLUM APPOINTMENTS

The Skype Schedule can be found here:

[http://refucomm.com/infopacks/greece-mainland/asylum-in-greece/skype-schedule/en/greece-mainland\\_asylum-in-greece\\_skype-schedule\\_EN.pdf](http://refucomm.com/infopacks/greece-mainland/asylum-in-greece/skype-schedule/en/greece-mainland_asylum-in-greece_skype-schedule_EN.pdf)

Skype schedule in Greek here:

[http://asylo.gov.gr/wp-content/uploads/2016/08/Skype\\_program\\_Greek\\_8\\_2016.pdf](http://asylo.gov.gr/wp-content/uploads/2016/08/Skype_program_Greek_8_2016.pdf)

Applicants who have no access to the Internet, but want to register, can contact the following organizations and NGOs:

- **Metadrasi:** 8 Thesprotias Street, 10444, Athens | metadrasi@gmail.com
- **Faros:** 18 Ioulianou Street, 10682, Athens | hansen@faros.org.gr
- **Greek Council for Refugees:** 25 Solomou Street, Exarcheia, 10682, Athens | gcr1@gcr.gr
- **Association of Sudanese Refugees:** 2 Astypalaia Street and 224 Patision Street, 11256, Athens | amiralnour@gmail.com
- **Babel – Day Center:** 72 Drosopoulou Street, 11257, Athens | babel@syn-eirmos.gr
- **Arasis:** 43 Mavrommateon Street, 10434, Athens | arasisathina@gmail.com
- **Ukrainians in Greece:** 13 Tsamadou Street, Exarcheia | ukrainsigr@yahoo.gr
- **GENERATION 2.0 For Rights Equality & Diversity:** 3 Anaxagora Street, 105 52, Athens <http://www.g2red.org> | phone number: +30 216 700 3325
- **Anasa – Cultural Center of African Art and Cultures:** 24 Sfaktirias and Plataion Street, 10435, Kerameikos, Athens | natasa.chanta.martin@gmail.com
- **Community of Afghans Migrants and Refugees:** 35 Chalkokondyli Street, Athens, taheer.alizadah@yahoo.com

## More Information

Once you complete the call, you will get a **code** and a **date** to **pre-register** in person at the Asylum Service Office of their choice (in Athens, Thessaloniki, Alexandroupolis or Rhodes).

According to a representative from the Greek Asylum Service, the date for pre-registration is usually scheduled **within five days** after the Skype call.

After pre-registration, the applicant receives **an applicant's card** that contains the date of his/her **registration** appointment and also gives the applicant access to healthcare and education in Greece. See rights and obligation of asylum seekers in this document.

## **AFTER PRE-REGISTRATION APPLICANTS WILL NEED TO FINISH THE REGISTRATION PROCESS.**

**THIS NEXT STEP APPLIES TO EVERYONE WHO HAS PRE REGISTERED EITHER IN PERSON OR VIA SKYPE**

### **Step #2: Registration appointment**

Due to the high volume of applications, registration appointments are usually scheduled **within 5-7 months** from the pre-registration appointment.

For example, applicants who pre-registered through Skype in August 2016 will get a final registration appointment in early 2017.

At the registration appointment, the applicant will receive **a new applicant's card with the date of the asylum interview**. The card will also provide access to:

- Health care
- Education
- Right to Work

**SEE RIGHTS AND OBLIGATIONS OF ASYLUM SEEKERS IN THIS DOCUMENT**

### **Step #3: Asylum Interview**

According to the Greek Asylum Service, the date for the asylum interview is usually scheduled **within a month** after final registration.

#### **More Information**

Depending on your individual case, it is also possible that you can ask to be transferred to another European country (relocation) or you can ask to join a family member in another European country (reunification) The options that are available to you depend on your individual case and the laws of Greece and the European Union.

The list of appointments will be published on the website of the Asylum Service (<http://asylo.gov.gr>). In addition, if you are living in one of the official sites, the Asylum Service will provide printed lists with all appointments for that site.

It is very important that you go to that appointment to complete your registration. If you miss the appointment, you will need to restart the whole process by booking a new appointment through Skype.

The date of your next appointment at the Asylum Service Office depends on three things:

1) the date when you arrived in Greece, 2) the language you speak and 3) if you have been asking for asylum in Greece, family reunification or relocation.

**Full Registration** gives you these rights:

You can legally live in Greece until the Asylum Service has made a final decision on your asylum case. This means you cannot be returned to another country against your will, while you wait for the decision.

Children can go to school. Public schools are free in Greece.

You can move freely within Greece after pre-registration, but you are not allowed to go to other European countries.

The Government should offer you a place to live in a site on the mainland. You will not have to pay any rent there. You cannot choose which site the Government offers you. You do not have to live there, if you do not want to.

You can get access to health care, but you will have to pay a minimal fee for services and medicine. Pre-registration does NOT give you the right to work in Greece. You will only get the right to work after you have completed your registration during another appointment with the Asylum Service. This will take place at a later date.

If you do not want to ask for asylum, family reunification or relocation, but you want to have information about or be registered for returning to your home country, you should go to the office of the International Organization of Migration (IOM).

If you have close family members (husband/wife or a child who is under 18) who are living legally in another European country, you should say that during registration. You will have to show documents that can help to verify what you are saying.

If you are under 18 and you are not travelling with your mother or father, please say this during registration. You should also say if you have any family members that are living legally in another European country. It is very important that you tell the truth about your age.

If you are from Syria, Eritrea, Central African Republic, Seychelles, Dominica, Bahrain, Laos, and Saudi Arabia or a stateless person previously residing in one of these countries, you may be able to take part in the European relocation program. In that case, you should tell the preregistration clerk if you are interested in living in another European country while your asylum application is examined by that country. However, there is no guarantee that you will be transferred and you cannot choose a country.

### **Your Asylum Seeker Card**

After registration. Each family member gets her/his own card. Make sure to keep this card with you at all times. Do not lose this card, do not laminate and do not write on it. If you lose this card, it will not be replaced! If you do not have this card with you at your next

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appointment with the Asylum Service, you will need to restart the process by booking a new appointment through Skype.

You and all your family members need to come to all appointments at the Asylum Service together.

If your phone number or address change, you need to email the Asylum Service at [new.numbers@asylo.gov.gr](mailto:new.numbers@asylo.gov.gr). This is very important, because the authorities need to contact you to tell you when to come to the Regional Asylum Office. You need to include your name, date of birth, registration number, new phone number and your new address in this email, in English or Greek.

It is very important that you go to your appointment with the Asylum Service. If you miss the appointment, you will need to restart the whole process by booking a new appointment through Skype. Also: You need to have your asylum seekers card with you at your next appointment with the Asylum Service. If you or any of your family members do not have it with you, you will need to restart the whole process by booking a new appointment through Skype.

If you have any questions about relocation, you can call the EASO hotline for more information. If you are staying in the south of Greece (near Athens) call +30 69 44 82 91 38. If you are staying in the north (near Thessaloniki), call +30 69 89 76 45 98.

The hotlines are open Monday to Friday from 09:00 to 17:00.

You always have the right to talk to UNHCR or organizations that provide legal, medical and psychological assistance.

**For more information please go to [www.refucomm.com/greece](http://www.refucomm.com/greece)**